

# BEST PRACTICE PROJECT AND PROGRAMME MANAGEMENT

PROJECT MANAGEMENT AND EVALUATION PORTFOLIO



**CROWN AGENTS**  
ACCELERATING SELF-SUFFICIENCY & PROSPERITY

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# BEST PRACTICE PROJECT AND PROGRAMME MANAGEMENT

## COURSE OUTLINE

Trained project and programme management practitioners are essential for the successful delivery of strategic outcomes, however, as professionals from a range of disciplines become increasingly involved in projects, all managers now need a good understanding of the principles of sound project management.

This course is designed for anyone involved in the delivery of projects and programmes, especially public servants and project office staff, who need to improve their skills to ensure a project's success.

It will equip you with the practical tools and techniques to identify, develop, plan, control and implement programmes and projects which are aligned to the objectives of your organisation. Group work on a series of realistic practical hands-on case study exercises will reinforce your learning.

The tools and techniques studied are designed to be adaptable to meet an organisation's specific needs and circumstances. These may range from performance improvement projects, through to complex national capacity-building programmes.

The course is delivered by practising project management professionals with experience in many sectors and countries and includes relevant site visits.

**COURSE OBJECTIVES:** On completion, you will be able to:

- Define, appraise, plan, implement and control programmes and projects to deliver strategic benefits to your organisation
- Effectively supervise, monitor and evaluate a range of programmes and projects
- Avoid the common causes of project failure by applying best practice in project and programme management
- Develop an excellent basis of knowledge and skills to advance to professional project and programme qualifications such as PRINCE2®

## KEY TOPICS

- Identifying the scope of projects and programmes to ensure delivery against organisational goals
- How to identify, analyse and engage with a range of project and programme stakeholders
- Applying effective methods of project planning, scheduling and control
- Identifying and tracking benefits and risks
- Managing the challenges of team management in a project environment
- Systematic tracking and reporting on progress

This is week one of **The Mastering Project Management, ICT Strategy and Governance Toolkit**.

DURATION	FEE	DATE	VENUE
05 days	£2,650	03 - 07 June 2024	London
		16 - 20 September 2024	London

## "ON DEMAND" COURSES



In addition to the scheduled dates shown, we are flexible to schedule additional dates to our calendar in a location of your choice. To ensure we can explore adding an additional date, do aim to contact us with your request with a minimum of 4 months' notice to allow the course to be advertised.

## WE REWARD LOYALTY

We offer all our clients a '4+1' loyalty scheme. For every four delegates enrolled from an organisation in any calendar year, we will provide you with one additional place, free of charge.

**"The discussions and group work were well coordinated, the site visits were excellent and the projects were really successful."**

MILLICENT OLOO, Project Accountant, Kenya Power and Lighting Company.



## FEATURED TRAINER STUART WILSON

Stuart has over 25 years' experience working in a variety of project and programme management roles.

With extensive international training experience, he has designed and delivered capacity-building training and consultancy for professionals at all levels in both the private and public sectors.

A highly qualified project management professional, Stuart is a Chartered Engineer (CEng) and has the following additional memberships and qualifications in project management: ISEB Certificate in Project Management for Information Technology; APMG Project and Programme Sponsor Practitioner; Chartered Information Technology Practitioner (CITP); and Member of the Association for Project Management and Engineering Council. He has previously worked with the UK Home Office, providing advice and leading reviews of critical projects, as well as supporting the UK Olympic Board to improve strategic decision making during the London 2012 Olympic Games.