**URGENT** - Application for Air Despatch Instructions

TO BE COMPLETED AND RETURNED AS SOON AS GOODS ARE READY FOR DESPATCH TOGETHER WITH INVOICE FORMS AND ANY OTHER DOCUMENTS SPECIFIED IN THE ORDER

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| **Crown Agents Reference**: | |
| Crown Agents Ltd | | AIR | | |
| Blue Fin Building, 110 Southwark Street, London SE1 0SU, United Kingdom  Telephone: 020 3940 4000  e-mail: GSCenquiries@greenshieldscowie.com | |  | | |
| Name and full postal address to which despatch  instructions should be sent | Supplier’s reference: | | | Supplier’s telephone No. |
| Name: ........................................................................... | Country of origin of Goods: | | | Country to which Goods consigned: |
| Address:  Contact Name:  e-mail address:  Telephone No: .............................................  Facsimile No: ............................................. |  | | |  |
| **HAZARDOUS GOODS - Any Goods which are explosive, corrosive, inflammable, liable to spontaneous combustion, or in any way dangerous or fragile, must be declared and, in the case of liquids, the flash point stated. Where such a substance is designated by a proprietary name, the chemical description of the hazardous ingredient and the nature of the hazard should be indicated. Such Goods must not be packed without prior reference to Crown Agents.** | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Airfreight Address | | | Number and kind of packages: description of Goods | | Tariff Trade  Code No. | Total  Gross Weight  (in kilos) | Cube  (metric) |
|  | | |  | | Quantity | Total  Net Weight  (in kilos | Net invoiced  Cost F.O.B. |
| Metric measurement of each package | | | This application covers items | | | | |
| Length | Breadth | Depth | Order complete/incomplete  Goods lying at: | | Please send despatch instructions for the Goods described above:  ........................................ ...........................  Signed: Date: | | |
| **For Crown Agents use only**  Special note to Contractor | | | | Special note to Agents: | | | |